



Supplier self-disclosure

General data

Company name: _____
 Address: _____

 Tel.: _____
 Fax: _____
 e-Mail: _____
 Internet: _____

Company profile

Legal form of company: _____
 Ownership structure: _____
 Founded in: _____
 Focus of production: _____
 Other production sites (Place, number of employees, total sales):

 Product liability insurance: yes no Amount in Mio €: _____
 Production capacity utilisation: Shift: 1 2 3

	3 years ago	2 years ago	1 years ago	Plan for this year	Comment
Total sales					
Percentage Power Tool					
Percentage Automotive					
Investments					
Equity ratio					
Number of employees					

	Production	Quality management	Development	Administration	Total
Number of employees					

Contact persons	Name	Telephone	e-Mail	Language	Comment
Management				<input type="checkbox"/> German <input type="checkbox"/> Engl.	
Production				<input type="checkbox"/> German <input type="checkbox"/> Engl.	
Quality management				<input type="checkbox"/> German <input type="checkbox"/> Engl.	
Development				<input type="checkbox"/> German <input type="checkbox"/> Engl.	
Purchasing				<input type="checkbox"/> German <input type="checkbox"/> Engl.	
Sales				<input type="checkbox"/> German <input type="checkbox"/> Engl.	

	Reference customer	Town/city	%	Since	Comment
References					
References					
References					

Please send us a copy of your organization chart along with the self-disclosure form.

Quality assurance:

ISO 9001: QS 9000: VDA 6.1: ISO 14001: ISO/TS 16949: other: _____

Please send us a copy of the certificate along with the self-disclosure form.

Which quality methods are applied in your quality management system?	Yes	No
Preventive actions (FMEA, risk analysis)		
Constant improvement (Kaizen, TQM, CIP)		
Process monitoring (Inspection Chart, Statistical process control, Six-Sigma)		
Quality management self-assessment		
PPAP/ Initial sampling		

Which logistic systems are applied?	Yes	No
Kanban		
EDI		
Credit memo procedure		
Use of delivery schedules		

Are you willing to agree the following agreements with us?	Yes	No
Non-Disclosure Agreement		
Quality Assurance Agreement		
Frame contract		
Credit memo procedure		

You have to accept the FEIN Purchasing conditions and FEIN Quality Assurance Agreement if you want to deliver to C. & E. FEIN GmbH.

	Yes	No
Do you agree to the FEIN Purchase Conditions? (http://www.feinus.com/media/pdf/en_us/FEIN_Einkaufsbedingungen.pdf)		
Are you willing to show us your cost break down calculations?		
Do you work on continuous improvement of your productivity?		
Do you accept, for quick analysis of complaints, to return scrap parts via parcel service at your expense?		

Please send us an overview of your machinery, equipment and measuring devices along with the self-disclosure form.

Supplier self-disclosure issued

on: _____ by: _____ Tel.: _____ e-Mail: _____

Please return to:

einkauf@fein.de
 C. & E. FEIN GmbH
 Strategischer Einkauf
 Hans-Fein-Str. 81
 73529 Schwäbisch Gmünd Germany

All information contained in this questionnaire is treated with strict confidentiality.